

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on March 7, 2017.

Mayor Gover presided and called the meeting to order at 6:30 p.m.

Mayor Gover led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Commissioner Preston Owen, and YEA Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Janett Winter-Black, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Assistant Fire Chief Sean Junge, Police Chief Jeff Branson(6:31 p.m.), and City Clerk Susan O'Brien.

**CONSENT AGENDA**

Mayor Gover seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting February 21, bills and payroll for the last half of February, 2017.

**Bills & Payroll**  
**last half of February, 2017**

	<b><u>General Fund</u></b>		
Payroll		\$	259,024.61
Bills		\$	<u>50,477.01</u>
	Total	\$	309,501.62
	<b><u>Hotel Tax Administration</u></b>		
Payroll		\$	2,488.61
Bills		\$	<u>2,404.89</u>
	Total	\$	4,893.50
	<b><u>Festival Mgt Fund</u></b>		
Bills		\$	<u>7,210.00</u>
	Total	\$	7,210.00
	<b><u>Mobile Equipment Fund</u></b>		
Bills		\$	<u>46,692.00</u>
	Total	\$	46,692.00
	<b><u>Insurance &amp; Tort Fund</u></b>		
Bills		\$	<u>838.50</u>
	Total	\$	838.50
	<b><u>Midtown TIF</u></b>		
Bills		\$	<u>1,000.00</u>
	Total	\$	1,000.00

	<b><u>Water Fund</u></b>		
Payroll		\$	34,737.41
Bills		\$	33,749.83
	Total	\$	<u>68,487.24</u>
	<b><u>Sewer Fund</u></b>		
Payroll		\$	33,518.75
Bills		\$	28,962.78
	Total	\$	<u>62,481.53</u>
	<b><u>Health Insurance Fund</u></b>		
Bills		\$	94,677.22
	Total	\$	<u>94,677.22</u>
	<b><u>Motor Fuel Tax Fund</u></b>		
Bills		\$	1,596.62
	Total	\$	<u>1,596.62</u>

Mayor Gover opened the floor for questions/ comments with no response.

Mayor Gover declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

#### **PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

Mayor Gover opened the floor for questions or comments from the Public with no response.

Administrator Gill presented an update on Fiscal Year 2018 Budget by reviewing the Fiscal Year 2017 deficit of \$771, Fiscal Year 2018 General Fund Obstacles of State unknowns, declining Sales Tax trends, vehicle replacements, health insurance costs, wage and pay increases, pension costs, and insurance. He further reviewed the changes and cuts which resulted in a deficit of \$87,812. He recommended reviewing the budget quarterly, the services provided and evaluate those services, and the staffing levels in each department. Mayor Gover opened the floor for questions/comments. Commissioner Hall stated the Department Heads put the budgets together, a lot of work went into cutting costs, next year is expected to be worse, and the future looks bleak not unlike other communities. Mayor Gover added that the City does not know what the State will do – possibly losing funding from the State, kicking the can down the road, and services will be reviewed. Mayor Gover opened the floor for further questions with no response.

#### **NEW BUSINESS**

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2017-1744, awarding the bids for the 2017 MFT General Street Maintenance Program [17-00000-00-GM] to:

Mid-Illinois Concrete for PC Concrete at \$101.00/cu yd; and

Charlie Heuerman & Charleston Stone for CA-6 Aggregate at \$14.75/ton.

Mayor Gover opened the floor questions/comments/discussion. Commissioner Hall noted the agenda was correct but the CDR needed to have Mid-Illinois Concrete as the low bidder for PC Concrete. Clerk O'Brien would correct the CDR.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2017-1745, awarding the bids for the 2017 Oil & Chip Program [17-00000-00-GM] to:

Earl Walker Construction for Furnish & Spread Oil (Bituminous) Material in the amount of \$113,740; and,

Earl Walker Construction for Spread Aggregate (CA-16) in the amount of \$20,570; and,

Tuscola Builders for Furnish Aggregate (CA-16 Crushed Stone) in the amount of \$13,950.

Mayor Gover opened the floor questions/comments/discussion with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2017-1746, awarding bids for the 2017 Hot/Cold Mix Street Maintenance Program [17-00000-00-GM] to:

Ne-Co Asphalt for Hot Mix Asphalt in the amount of \$75.00/ton; and,

Howell Asphalt Company for Cold Mix Asphalt in the amount of \$68.00/ton.

Mayor Gover opened the floor for questions/comments. Commissioner Hall inquired as to why Howell Asphalt did not bid. Director Barber stated a change in the bidding requests to have concrete brought to the City, obligated to accept the lowest bidder, and Howell Asphalt does not "fire" their plant on demand, but Ne-Co would. Mayor Gover opened the floor for additional questions with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Commissioner Owen seconded by Commissioner Graven moved to adopt Resolution No. 2017-2981, approving a Reciprocal Agreement on Exchange of Information between the City of Mattoon and the Illinois Department of Revenue.

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**CITY OF MATTOON, ILLINOIS**

**RESOLUTION 2017-2981**

**A RESOLUTION APPROVING A RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION BETWEEN THE CITY OF MATTOON AND THE ILLINOIS DEPARTMENT OF REVENUE**

**WHEREAS**, the Public Act 99-517 made changes to the statute regarding the furnishing of confidential taxpayer information to local governments; and,

**WHEREAS**, the current Reciprocal Agreement on Exchange of Information expired on December 31, 2016; and,

**WHEREAS**, the Illinois Department of Revenue has made changes to the Reciprocal Agreement on Exchange of Information; and,

**WHEREAS**, the City of Mattoon believes it is in the best interest of the City to sign a new Reciprocal Agreement on Exchange of Information attached hereto.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Mattoon, Coles County, Illinois:

**Section 1.** That the **Reciprocal Agreement on Exchange of Information** attached hereto be and is hereby approved; and,

**Section 2.** That the Mayor and City Clerk be and are hereby authorized to execute and sign the Reciprocal Agreement on Exchange of Information and any and all other documents necessary to give effect thereto.

**Section 3.** This resolution shall be in full force and effect from and after its adoption and approval as provided by law.

Upon motion by Commissioner Owen, seconded by Commissioner Graven, adopted this 7th day of March, 2017, by a roll call vote, as follows:

AYES (Names):           Commissioner Cox, Commissioner Graven,  
                                  Commissioner Hall, Commissioner Owen,  
                                  Mayor Gover

NAYS (Names):           None

ABSENT (Names):       None

Approved this 7th day of March, 2017.

/s/Timothy D. Gover  
Timothy D. Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on March 7, 2017.

Mayor Gover opened the floor questions/comments with no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

Mayor Gover seconded by Commissioner Hall moved to adopt Special Ordinance No. 2017-1654, declaring personal property owned by the municipality surplus and authorizing the sale or disposal of the property.

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**CITY OF MATTOON, ILLINOIS**

**SPECIAL ORDINANCE NO. 2017-1654**

**A SPECIAL ORDINANCE DECLARING PERSONAL PROPERTY OWNED BY THE MUNICIPALITY SURPLUS AND AUTHORIZING THE SALE OR DISPOSAL OF THE PROPERTY**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF MATTOON, COLES COUNTY, ILLINOIS**, as follows:

**Section 1.** Supplies and equipment identified on Exhibit A to this ordinance are no longer necessary or useful to, or for the best interest of, the City of Mattoon, and are hereby declared surplus to the needs of the City of Mattoon.

**Section 2.** The City of Mattoon, Illinois does not express any warranty or imply any statement of condition of this surplus property. The Department Heads are hereby authorized to administratively sell by the most advantageous means and to negotiate the conditions for the sale, recycle, or other disposition of the property without further formal consideration or approval by the City Council. The City of Mattoon shall reserve the right to accept or reject any and/or all offers for this property.

**Section 3.** The Mayor and City Clerk are authorized and directed to execute any documents necessary to complete the sale or disposal of the property.

**Section 4.** This ordinance shall be deemed published as of the day of its adoption and approval by the City Council.

**Section 5.** This ordinance shall be effective upon its approval as provided by law.

Upon motion by Mayor Gover, seconded by Commissioner Hall, adopted this 7th day of March, 2017, by a roll call vote, as follows:

AYES (Names): Commissioner Cox, Commissioner Graven,  
Commissioner Hall, Commissioner Owen,  
Mayor Gover

NAYS (Names): None

ABSENT (Names): None

Approved this 7<sup>th</sup> day of March, 2017.

/s/Tim Gover  
Tim Gover, Mayor  
City of Mattoon, Coles County, Illinois

ATTEST:

APPROVED AS TO FORM:

/s/ Susan J. O'Brien  
Susan J. O'Brien, City Clerk

/s/ Janett S. Winter-Black  
Janett S. Winter-Black, City Attorney

Recorded in the Municipality's Records on March 7, 2017.

Mayor Gover noted the three vehicles being declared surplus. Mayor Gover opened the floor questions/comments no response.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Commissioner Owen, YEA Mayor Gover.

#### DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT noted focus on budgets, and had spoken with retailers and open building owners; otherwise, business as usual. Mayor Gover opened the floor for questions with no response.

CITY ATTORNEY had nothing to report. Mayor Gover opened the floor for questions with no response.

CITY CLERK noted business as usual. Mayor Gover inquired as to the number of early voters. Clerk O'Brien responded with six voters.

FINANCE announced an extension of the electrical contract for three years with a reduction of about 3.6% per kilowatt hour. Mayor Gover opened the floor for questions with no response.

PUBLIC WORKS updated Council on Curry's progress, Burgess Osborne Auditorium progress, and no progress at the Public Works Building due to weather. Mayor Gover opened the floor for questions. Commissioner Cox inquired as to the replacement of the flagpole at 21<sup>st</sup> & Western. Director Barber stated it could be replaced. Commissioner Hall and Commissioner Cox requested the flagpole be replaced. Mayor Gover opened the floor for further questions with no response.

FIRE described a meeting with Chief Ervin at Lake Land College regarding the Knox box program placing eight to ten installations, IDPH inspected the transport vehicles citing minor corrections, and meeting with CCEOP. Mayor Gover inquired as to the pumper truck with Chief Nichols' expectation of late September or October before the City would acquire the pumper.

POLICE provided accolades to the Police personnel for all of their hard work with the robbery case, announced the apprehension of all six suspects, and acknowledged Charleston's Police for assisting with the case; otherwise, business as usual.

ARTS AND TOURISM in the absence of Director Burgett, Commissioner Hall had nothing to report.

Commissioner Graven inquired as to the \$2,000 expense on publishing rights. Administrator Gill explained the request of using pictures from the Mattoon: A Pictorial History by the Heritage Park committee and found the Publisher was going out of business, so the negotiated price of \$2,000 allows the City to use the information and the right to update the book. Director Barber described the negotiations between the Lumpkin Family and Publisher for the publishing rights.

#### COMMENTS BY THE COUNCIL

Commissioners Cox, Hall, and Owen had no further comments. Commissioner Graven thanked the Mattoon Fire Department for their \$1,800 donation to Relay for Life.

Commissioner Hall seconded by Commissioner Cox moved to adjourn at 6:59 p.m.

Mayor Gover declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, NAY Commissioner Owen, YEA Mayor Gover.

/s/Susan J. O'Brien  
City Clerk